

# STUDENT SERVICES AND RESOURCES

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## **Academic Advising**

701-224-5752

Academic advising is a collaborative educational process between the student and the advisor designed to support academic success. An academic advisor is assigned to each student enrolled at BSC. Depending upon the program of study, the advisor may be a faculty member or professional staff.

## **Academic Records/Registration**

701-224-5420

Registration for classes is offered at various times throughout the year. Other services provided by Academic Records Office include transcript requests, program changes, updating student demographics information, withdrawals, dropping, adding classes, information on grades, graduation, diplomas and academic policies.

## **Academic Support/Tutoring**

701-224-5671

Academic Support Services provides tutoring and assistance with learning and/or implementing effective study skills strategies. These services are free and available on a drop-in basis for all currently enrolled BSC students.

## **Admissions**

701-224-5429

Admissions is where students begin the BSC application process. Admission counselors are available to assist throughout the application process.

## **Aquatic and Wellness Center**

701-751-4266

Students have access to the BSC Aquatic and Wellness Center including the pools, fitness center, and fitness classes. Lockers are available.

## **Athletics**

701-224-5480

BSC offers four collegiate athletic programs – men's baseball and basketball plus women's basketball and volleyball. Go Mystics!

## **Bookstore**

701-224-5453

In addition to selling, renting and buying new and used textbooks, the BSC Bookstore sells apparel, school supplies and giftware. Mystic Java, located next to the Bookstore, sells assorted coffee drinks, cold beverages and convenience items.

## **Campus Information**

701-224-5677

The Campus Information office provides various services for students including Student IDs, copying, faxing, scanning, lost and found and all other general information. The theatre box office ticket sales is also located at the Information Desk.

## **Financial Aid**

701-224-5494

Financial Aid assists students with applying for grants, student loans, scholarships, work study, waivers, and completing the FAFSA.

## **Housing**

701-224-5464

BSC has four residence halls and two apartment style halls for students interested in living on the BSC campus. The halls and apartments offer a great opportunity for a rich campus life with friends and student activities.

## **Information Technology Solutions & Services**

701-224-5442

Information Technology Solutions & Services provides technology services for students. A complete list of services and information can be found on our website.

## **Library**

701-224-5450

Located in the heart of campus on the ground floor of LEA Hall, the Library offers rich collections and a full range of services, including information sources in a variety of formats; comfortable, light-filled spaces for group or solo study in the Library Commons; study rooms; a quiet reading room; an instructional computer lab; and public computer workstations, printers, and scanners.

## **Mystic Advising & Counseling Center (MACC)**

701-224-5752

Academic, personal and career counseling is available at the Mystic Advising and Counseling Center (MACC). Other services offered include employment information, job fairs, multicultural service and transfer information.

**Safety and Security**

701-224-2700

Safety and Security office maintains a safe and secure environment for the college community. The department provides safety prevention and programming, responds to incidents on campus, patrols parking lots, and works closely with the local police department.

**Student Accessibility (Disabilities)**

701-224-2575

The Student Accessibility office arranges accommodations for students based upon a documented disability. Individuals with physical disabilities, sensory impairments, learning disabilities or health-related issues which create a barrier in the learning environment are encouraged to contact the office to determine eligibility for services.

**Student Finance (Student Accounts)**

701-224-5533 or 701-224-5706

The Student Finance office is the place to find answers to questions regarding transactions on your student account resulting in a balance due or refunds. Information relating to payment requirements, waivers, third party information and residency also can be obtained from Student Finance.

**Student Life**

701-224-5464

Student Life offers opportunities for students to participate in clubs and organizations, Student Government Association, intramural sports and to host various activities and student events.

**Testing Services**

701-224-5658

Testing Services offers a variety of examinations and services to meet the needs of students and the community. Some exams include: Placement Exams, CLEP and DSST Credit Exams. Services include make-up exams, accommodated testing, and proctoring services.

**Veterans Services**

701-224-2576

Veterans Services office assists students in navigating the VA Education Benefits process, as well as providing information related to other student services.