

ELIGIBILITY WORKER

Overview

Degrees Offered: Program Certificate

Program Begins: Fall, Spring

Delivery Method: Online

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Description

Human services comprise all professional fields that share the common goal of helping people.

The BSC Eligibility Worker Certificate provides training in basic helping skills and the overview of service delivery and program administration needed in areas such as Medicaid, Low Income Home Energy Assistance, and Supplemental Nutrient Assistance Program.

Content emphasizes workforce and professional skills, as well as prescribed courses in eligibility areas. Practical experience is gained during the internship with a human services provider. At graduation students are job ready.

Preparation

People seeking a career in eligibility worker should recognize that to be successful they must be emotionally stable, creative and flexible. Eligibility workers will work with diverse groups of people and individuals with a wide variety of ages, social and cultural backgrounds, and life situations.

Requirements

Students who complete the curriculum requirements earn a Program Certificate in Eligibility Worker.

Program Pathways

The Eligibility Worker Certificate may stack into the following AAS degree:

- Human Services

Career Opportunities

This program specifically qualifies students for Eligibility Worker I State employment positions where they determine eligibility for economic assistance.

The encompassing nature of this program prepares students for employment in agencies, schools, businesses, and centers that value paraprofessionals who bring to the job a combination of college coursework and human services field experience. The human service worker may provide case management, needs assessment, advocacy, service delivery, crisis intervention, as well as program planning and continuation.

Career Opportunities: County social welfare agencies, mental health and social service agencies, group home settings, community organizations, day care centers and nursery schools, elementary and secondary schools, home health aid, and geriatric services.

Degree Plans

- Eligibility Worker Program Certificate

Program Learning Outcomes

Upon graduation, Eligibility Worker students will be able to:

- Employ and interpret clear, concise and open communication skills including verbal, non-verbal and written communication in a professional manner.
- Understand the history, philosophy and procedural frameworks of social welfare and public assistance programs including Medicaid, SNAP, TANF, Childcare Assistance and LIHEAP programs.
- Have knowledge and skills required to engage and establish a basic working relationship with clients from diverse ethnic and cultural backgrounds.